



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	RURAL INSTITUTE OF HIGHER STUDIES (R.I.H.S.), BHOGRAI
• Name of the Head of the institution	Kruttibas Sahoo
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9937758640
• Mobile no	9937758640
• Registered e-mail	principalrihs060@gmail.com
• Alternate e-mail	priniqacrihs1980@gmail.com
• Address	At \PO-Jaleswarpur
• City/Town	Balasore
• State/UT	Odisha
• Pin Code	756036
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Grants-in aid																		
• Name of the Affiliating University	Fakir Mohan University, Balasore																		
• Name of the IQAC Coordinator	Dr. Dharendra Kumar Jena																		
• Phone No.	8270165424																		
• Alternate phone No.	8270165424																		
• Mobile	8270165424																		
• IQAC e-mail address	priniqacrihs1980@gmail.com																		
• Alternate Email address	principalrihs060@gmail.com																		
3.Website address (Web link of the AQAR (Previous Academic Year))	http://www.rihsbhograi.org/img/AQAR%202020-21.pdf																		
4.Whether Academic Calendar prepared during the year?	Yes																		
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.rihsbhograi.org/img/Academic%20Calendar%202021-22.jpg																		
5.Accreditation Details																			
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>C++</td> <td>68.50</td> <td>2006</td> <td>21/05/2006</td> <td>20/05/2011</td> </tr> <tr> <td>Cycle 2</td> <td>B</td> <td>2.03</td> <td>2016</td> <td>05/11/2016</td> <td>04/11/2021</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	C++	68.50	2006	21/05/2006	20/05/2011	Cycle 2	B	2.03	2016	05/11/2016	04/11/2021
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to														
Cycle 1	C++	68.50	2006	21/05/2006	20/05/2011														
Cycle 2	B	2.03	2016	05/11/2016	04/11/2021														
6.Date of Establishment of IQAC	01/06/2012																		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																			

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Rural Institute of Higher Studies, Bhograi	OHEPEE	World Bank	2021-22, 365 Days	10123000
Rural Institute of Higher Studies, Bhograi	Infrastructural Grant	State Govt. of Odisha	2021-22, 365 Days	1000000
Rural Institute of Higher Studies, Bhograi	GIA Salary	State Govt. of Odisha	2021-22, 365 Days	35626527
8. Whether composition of IQAC as per latest NAAC guidelines		Yes		
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 		View File		
9.No. of IQAC meetings held during the year		6		
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 		Yes		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 		No File Uploaded		
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?		No		
<ul style="list-style-type: none"> If yes, mention the amount 				
11. Significant contributions made by IQAC during the current year (maximum five bullets)				

Proposal of Plan of Action for the Session 2021-22 was made on dated 24/06/2021.

A programme on "Equipment Management and Advanced Pedagogical Technique of 21st Century" was organised for teaching staff on dated 26/07/2021.

A programme on "Behaviour of Non-teaching Staff during the Interaction with Students and Staff" was made on dated 23/09/2021.

Review of outcomes from the annual plan of action on dated 30/05/2022.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Remaining departments of the college will be provided with projectors.	Remaining departments of the college were provided with projectors.
Gymnasium will be equipped with modern gym apparatus.	Gymnasium was equipped with modern gym apparatus.
Campus map and sign boards will be fixed at different places in the campus.	Campus map and sign boards was fixed at different places in the campus.
Installation of WiFi connections will be made in the classroom.	Installation of WiFi connections will be made in the classroom.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	17/08/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	30/06/2022

15. Multidisciplinary / interdisciplinary

RIHS, Bhograi emphasizes multidisciplinary/interdisciplinary curricular as well as co-curricular education to all the students. The institution as well as departments of the institution organizes seminars, lectures on multidisciplinary/interdisciplinary topics. The Career Counseling Cell of the college also organises career counseling programmes for the students from all streams and departments on multidisciplinary/interdisciplinary topics. So far research and project works are concerned; the students are trained/oriented to adopt multidisciplinary/interdisciplinary approach for the study. The teaching faculties publish research articles on the topic of multidisciplinary/interdisciplinary subjects and publish their articles in multidisciplinary / interdisciplinary peer reviewed journals in national and international levels. In addition, value added and add-on courses are designed and implemented with multidisciplinary / interdisciplinary flavour and spirit.

16.Academic bank of credits (ABC):

As an affiliated college of F.M. University, Balasore, Rural Institute of Higher Studies (RIHS), Bhograi abides to the regulations framed by the university. The present CBCS pattern of evaluation implemented by the university doesn't include Academic Bank of Credit (ABC) system.

17.Skill development:

Rural Institute of Higher Studies, Bhograi is situated in the rural coastal belt of Odisha adjacent to the border of West Bengal. Hence, the students here come with rich and mixed cultural resources to classroom. The institute provides best possible opportunities to enrich culturally rooted skills of the students through various activities conducted by NCC, NSS, Bharat Scouts and Guides, and YRC. The institute provides best scopes to sharpen various co-curricular skills of the students. As the students are mostly from rural areas, the college proves courses to develop communication skills of the students. The college even has a dedicated Skill Junction furnished with modern day and advanced communication technologies.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Knowledge works effectively; but knowledge in a system works more effectively when it integrates all. Indian knowledge system has been enriched with the contribution of many great souls to enlighten succeeding generations. It is based on unity in diversity or 'Vasudhaiva Kutumbakam'. It is reflected every walks of life of the people like culture, language, customs, education etc. Indian

knowledge system integrates everything like flora and fauna. We see 'Satyam Sivam Sundaram' in it. The institute tries to teach the students all these things to add value in their lives. The syllabus which is taught to the students is also patterned taking all these things to make adapt to our culture, customs, and Indianness. The teachers also take interest to teach the students lucidly and meticulously to instill all these values to make them great souls in their future. For this cause, the department of Odia plays a pivotal role by instilling Odia culture especially focusing on Jagannath culture. The department of English also offers a paper on Indian Classical Literature which acquaints the students with our very own indigenous structure of culture. The department of Sanskrit also instills ideas of great Indian classical epics, Vedas, and Vedantas. Acquiring all such traditional and classical knowledge and values, our students find themselves better equipped to contribute for integration of Indian knowledge system.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college always focuses on outcome based education as it is more concerned about the value and quality. Further, it is more concerned as it is situated in the rural area with many sorts of problems and issues. The institute is committed to address these issues and make the students more promising and practical for the sake of good society. The institute emphasizes on field study by the students so far their project works in the syllabus is concerned. By this work, they get involved to know and identify the local problems and research on these problems, and ultimately suggest the remedial measures. With their capabilities and availability of resources, they try to solve the problems of the people. Being oriented by value added courses; the students provide service to the people during the emergency and disaster. Further, students equip themselves to venture more and more in their future lives in every sphere. They have been employed in various reputed organizations and proved their quality being reputed in the society.

20.Distance education/online education:

Rural Institute of Higher Studies (RIHS), Bhograi started offering BA, MA, BCom, MCom, Diploma, Certificate, and Post Graduate Diploma Courses in Distance Education under the affiliation of Odisha State Open University, Sambalpur. The college has opened a study center for the students taking admission in different courses coming under it.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	17
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1798
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	295
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	477
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	39
File Description	Documents
Data Template	View File
3.2	53

Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	29
4.2 Total expenditure excluding salary during the year (INR in lakhs)	63.39
4.3 Total number of computers on campus for academic purposes	48
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The institution attracts and caters to rural and semi-urban students through its 14 UG, and 2 PG programs, offered at the campus itself. These offer a wide range of curricula envisaged and drafted in relation to local/national/regional/global developmental needs, with Learning Objectives including Programme Outcomes, Specific Outcomes, Course Objectives, and Course Outcomes clearly spelt out, under the various departments in the Faculties of Arts, Science and Commerce with overarching aims to: Create quality human resource Inculcate analytical and critical thinking Facilitate mobility and competitiveness Provide exposure and space for human development Enhance knowledge and capacities Impart soft and transferable skills Conscientize with moral, ecological, and social values. The curricula are framed by the Boards of Studies with the help of internal and external subject experts and industrial/alumni representatives/special invitees. The present year 2021-22 filled with a lot of challenges due to COVID 19 and every one of this institution are very much concerned with maintaining covid-19 protocol. The Institution ensures effective curriculum delivery through a well-planned and documented process. The teaching faculty members prepare their lesson plans meticulously in the lesson plan</p>	

book supplied by the institution in the beginning of the session. It is scrutinized by the concerned HODs and verified by the principal and other higher authority time to time.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution (Rural Institute of Higher Studies (RIHS), Bhograi) ensures effective curriculum delivery by following the academic calendar provided by Department of Higher education, Govt. of Odisha and F.M. University, Balasore, Odisha. The Institution follows the model UG syllabus for the Undergraduate students designed and developed by the Department of Higher Education and is following strictly in the academic session 2021-22. The curriculum of Post graduate students is designed by the FM University, Balasore. The head of every department submits a workload statement at the beginning of every semester, over which the general time-table is prepared. Accordingly, each department prepares its own teaching plan allotting term-wise topics to be taught within the stipulated time. Through a series of interactive activities like classroom teaching, group discussions, power point presentations, quiz, debates, academic tests, etc. the students are being given practical insight into the curriculum that helps them to develop their higher order cognitive skills, such as critical analysis, problem solving, evaluation and synthesis. The periodic tutorial, class room seminar, class test, MCQ examinations are conducted in order to assess the understanding of the students. The examination results are reviewed and the weaker students are taught again in remedial classes.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum

B. Any 3 of the above

development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

17

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

14

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

468

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institute integrates crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum. Actually, the university decides the syllabus and college has to follow it. But in this limitations college do its best for above said issues. Numbers of programs are conducted for women and girl students such as organization of folk dance competition, Self -defence programme. The committee for Woman Anti-harassment and internal complaint committee organizes programs on Woman Empowerment, Laws for Woman, Women's Day, The N.S.S. unit of our college has been very proactive in conducting different extension activities not only in college premises but also in nearby villages too. N.S.S. organizes various environment related programs including tree plantation, village cleanliness, cleaning of gutters, digging of soak peats, plastic free drive, Poster Competition, Debate Competition, etc. The college takes efforts for integration of ethical and human values through extra-curricular activities also. Programs conducted under N. S. S., N.C.C., YRC, SVEEP, and Political science department help to inculcate human values among students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

17

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

468

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

A. All of the above

Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	http://www.rihsbhograi.org/feedback.php
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.rihsbhograi.org/feedback.php
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
656	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
114	

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students with diverse needs and backgrounds are found in the college. Such heterogeneous groups of learners have a range of skills. As a result, the institution strives to enhance all types of learners, from slow to advance. The majority of the students come from rural areas, and many of them are first-generation college students. Thus, it is clear that there is diversity in the classrooms. The college makes an effort to categorise students into several groups with various needs. As a result, numerous actions are performed to facilitate the development of both types of learners. The college offers remedial classes specifically aimed at slow learners, while advanced students receive greater exposure to the next level. The college also offers need-based add-on courses for both slow and advanced students.

File Description	Documents
Paste link for additional information	http://www.rihsbhograi.org/addon.php
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1798	39

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The process of teaching and learning always follows student-centric

approach. In classrooms, teachers act as facilitators. Teachers encourage their pupils to participate in a variety of classroom activities, including experiments, group activities, pair works, projects, and role-playing. The problem-solving methodology is encouraged among the students. Teaching methods are always chosen to meet the different needs of learners and the different aims of lessons or courses. Factors in deciding how to teach include the level of learners, lesson and course objectives, expectations and resources. To maximise each learner's specific progress, efforts are made to deliver well-structured learning experiences. In order to upgrade teaching faculties with modern teaching approaches, a variety of training programmes are also provided for them.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

For efficient teaching-learning and classroom administration, the college uses ICT-enabled technologies in the classroom. The majority of departments have projectors available for use in the classroom. Computers and printers are available in several departments for use in research. Additionally, the college established specialised training programmes for using Internet resources as teaching aids. The teachers use ICT resources such as video lectures, online quizzes, and power point presentations. The college has a special smart classroom with all contemporary technology installed in it. Collaborative live video streaming can be done there while lecturing. The college has a facility called "Skill Junction" where students can use technology to improve their communication abilities. The college also has a computer lab with 35 computers. This helps in browsing e-study materials. As a result, the college uses ICT-enabled instruction in addition to the traditional classroom education.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

39

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

39

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

924

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As an affiliated college of F.M. University, Balasore, the college abides to the regulations framed by the university. However, the college takes special effort to ensure transparency in every way to guarantee the efficient and impartial administration of internal assessments. Mid-semester exams are given once for each paper in each semester, in accordance with the course structure and exam patterns. In some courses, the exam is written on paper. Exams with practical component are also given in several courses. The final semester students also have project work. However, the college adheres to the procedure outlined by the university under the Choice Based Credit System for all such assessments. Unit examinations are also administered by several college departments to evaluate students' ongoing development. All such assessments are conducted continuously at college and utmost priority is given to maintain transparency.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college, in general, has a "Grievance Redressal Cell" to ensure impartiality, equity, and fairness on campus. All types of complaints, including those related to evaluations and exams, are sent to this unit. Additionally, we have a special "Examination Section" that handles any complaints regarding examinations. Before, during, and after exams, students can get various kinds of support from this section. Any complaints about examinations are swiftly resolved once they are received. They consult the Principal, and concerned department or F.M. University, as the case may be, for solving the problem. In order to prevent the pupils from getting into problems, any such complaints are handled as quickly as possible. In addition, efforts are made to prevent similar problems in the future.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The courses of all programmes have been designed by Higher Education Department, Govt. of Odisha as part of "Model Syllabus" for Undergraduate Students. This "Model Syllabus" is followed in colleges of Odisha. The same courses have been provided by F.M. University, Balasore to the college. In case of PG Programme, University prepares the Course Syllabuses in consultation with the college. However, based on courses of all programmes, the college in general has prepared the programme and course outcomes. The same has already been displayed in the college website for making them accessible to all stakeholders. The outcomes are also communicated to the students and teachers for making them understand how various course contribute to the development of students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.rihsbhograi.org/coo.php
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college evaluates the programme and course outcomes continuously considering various parameters including the performance of students inside as well outside classrooms. The assigned mentors played significant roles by observing behavioural changes of learners throughout the programme. The learning outcomes are assessed by measuring the performances of unit tests, internal assessments, semester examinations. Additionally, performances of students in various extra-curricular activities such as in literary and cultural competitions, sports, NCC, NSS, YRC, Scouts & Guides, other activities are also taken into consideration while evaluating the outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

477

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.rihsbhograi.org/img/Student%20Satisfaction%20Survey%202021-22%20from%2024%20to%2030.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

02

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

RIHS, Bhograi has created an ecosystem of innovations. It organizes different seminars through its departments. Every department organizes seminars each year i.e. three class room seminars for each UG class and two general class seminar taking all the students from three classes together. For that, the departments invite speakers from the respective topic area and try to inform and orient with new ideas, concepts, inventions and innovations in the world. Further, students through their project work assignment gain knowledge on social reality and problem in the locality. At the same time students share their knowledge among the people during their project work. Additionally, the student-alumni exchange through different programmes, the students of the institute gain huge knowledge/experience from the alumini. They grab the technique, strategies and ways to get more and more jobs in government and non-government sector and seats in different higher education institution in state and national level. Again, the students also made mask during the corona period and distributed among the public

in the locality along with relief materials. In this way, the college tries to ensure ecosystem with innovations and initiatives for creation and transfer of knowledge.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

06

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

03

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Students of RIHS, Bhograi are very sensitized to the local issues. They are connected to the local issues through different welfare activity wings like NSS, Bharat Scouts and Guides (Rover/Ranger), NCC, YRC etc.. These wings of the college are very dynamic and active in organizing social extension activities. The wings organize blood donation camp, cleanliness programme, programme to provide free education to poor children, participation in rescue, relief and service during disaster period, organization of special camp etc.. The students under the units of Rover/Ranger also participated in a state level Coastal Trekking Programme from 1st-5th December 2021 at Udaypur-Talasari-Bichitrapur sea beach under Bhograi block of Odisha organized by Odisha State Bharat scouts and Guides, Bhubaneswar. The Rovers/Rangers of the college organized "Jalachhatra Seva Sibira-cum-Sunstroke Awareness Camp" for service and creation of awareness among the people in the locality under the sponsorship of Odisha State Bharat scouts and Guides, Bhubaneswar. The students organize

awareness rally in several national and international day observation like World Human Rights Day, Communal Harmony Week, World Aids Day etc. to create awareness among the people in general. The students of Scouts and Guides and NCC have also participated in various programmes outside the district. Having seen all these activities, local people take interest to extend their help to further these activities and sometimes helped also. In this way the institute has been able to create a bond with the local community.

File Description	Documents
Paste link for additional information	http://www.rihsbhograi.org/extension_act.php
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

12

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

127

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute campus spreads over 4.5Acres of land. There are four blocks of buildings out of which three are designated as teaching blocks and one is administrative block. One separate PG building is there for PG students. The campus is occupied by three ladies hostel with 190 capacities. Besides these, it has one ladies common room, one boy's common room, reading room for study purpose and a staff common room.

Classroom: To carry out the curriculum, each department has a dedicated classroom. Classrooms include projection and wi-fi capabilities. Each department must have the minimum number of classrooms, offices, and workstations for students and teachers. The college has 14 general classrooms, 14 departmental classrooms.

Laboratory: The equipment and facilities needed by undergraduate students are available in all science disciplines. The necessary equipment, such as the spectrophotometer, pH meter, colorimeter, potentiometer, conductivity meter, optical bench, centrifuge, microtome, and laminar air flow are in different laboratories.

Computers: Each department has their own computer with printer facilities for their use. A central computer lab contains 35 computers for the use of students and faculties. The computer centre

also has a smart board for teaching purposes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute offers a 200-seat auditorium with air conditioning and an open pendal for yoga and cultural events. Every year, the institute has used these spaces for its different events. The institute features a 500 person capacity open yoga field where anyone can practice yoga. Every year, the institute observes Yoga Day. For the use of both employees and students, it also features a gym. The campus of the institute is home to a variety of sporting facilities like Cricket, volleyball, khaka, chess, Ceram, table tennis, and other indoor and outdoor activities can be played on the campus' fields and amenities. Students have opportunities to participate in creative writing, performing, painting, and other activities at the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

24

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

25

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library at RIHS is among the top ones of F.M. University. The library's upkeep is completely automated thanks to the "Library Automation System" version 3 created by e-granthalay. In addition to that, the library purchases printed journals, articles, and newspapers for the benefit of faculty and students.

New library books, journals, magazines, and other materials are displayed at libraries in the new arrivals section. Membership in the library is available to all students, faculty members, and office personnel. One reading room for students and a second reading area with computer and internet access are also available for staffs. Due to pandemic situation, new books were not possible to purchase.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://eg4.nic.in/govcollege/OPAC/Default.aspx?LIB_CODE=RIHSLIB

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-

A. Any 4 or more of the above

books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

30.7

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

39

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The entire campus is Wi-Fi enabled with 200 MBPS and the college website is kept updated on a regular basis. The college has a state of the art Computer Lab with around 35 systems .Online admission

takes place under the aegis of student's academic management system (SAMS) of Govt. of Odisha. The college has also to its credit for one smart class room with projector and computer and internet connection and one language lab with projector, five computers and internet connection. Each science department has a computer with printer and net facility for advanced learning. The college campus is under CCTV surveillance.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.rihsbhograi.org/itinfrastr.php

4.3.2 - Number of Computers

54

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

38.39

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Procedure and Policies for Maintaining and Utilizing Physical, Academic, and Support facilities

The institution takes necessary steps for maintenance of support service facility. There are different committees constituted to monitor the smooth functioning of the institute.

Laboratory

The institute has both Physical Science and Bio-science laboratories which are maintained by respective departments. Time to time, the instruments are checked and repaired by experts and technicians if require. Some instruments are under the supervision of respective companies from which they are purchased. Proper uses of laboratories are ensured by respective departments. All the laboratory facilities are made accessible to all the students of the departments.

Library

A library committee is formed by the Principal of the institute who monitors its smooth and effective functioning. Some peons are allocated to take care of the books. The library is accessible to all the students and staff of the institution. Every year the library committee finalizes the annual budget, purchase of books, journals, newspapers, article etc. Stock verification is done regularly. After arrival of the new books, their titles are displayed on new arrival section. There is a separate reading room available for students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

394

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	E. none of the above
File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
187	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
187	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	E. None of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

94

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students with academic, extra-curricular and leadership excellence are elected and nominated to Student Council/Student Union. Student Council/Student Union is consisted of students representatives as

members, Principal (ex-officio), advisors, President, Vice President, General Secretary, Assistant General Secretary, class representatives, Dramatic secretary, Athlete secretary, SSG Secretary, DSA Secretary, women representative etc.. The Student members are represented to different key decision making and executive bodies of the College like IQAC, dramatic society, athletic society, science society etc for enhancement of quality academic, administrative, management activity of the college. Through college union, student leaders/representatives present the problems and grievances of the students before the principal as well as other decision making and executive bodies of the college. Through dramatic and athletic bodies; they give proposals for execution by which the students achieve more and more in cultural and sports competition inside and outside the campus. Further, college union through SSG committee, BCR, GCR anti sexual harassment, Anti-ragging committees makes welfare of the students and protects their rights. Class representatives work as bridge among principal, students and H.O.Ds effectively. They help in organizing seminars, discussion in the college. They also help to observe all the observations and celebrations along with teachers, H.O.Ds and principal. In this way, student representatives are real escalators for development of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college's alumni association is quite active. Since it began, its power has increased. We often meet with the Association members to discuss various challenges facing the college and to get their feedback on how to improve the institution as a whole. World Environment Day, International Yoga Day Webinar, Vana Mahotsava Week, Independence Day, New Education Police Webinar-2021, National Service Day, Gandhi and Shastri Jayanti, World AIDS Day, Social Media Platform, National Youth Day, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision- Our Vision is to achieve the highest standards in education by empowering our students to be self-directed lifelong learners who visualize problems and situations from a different perspective, be astounding decision-makers, and find novel solutions by thinking critically, working in collaboration with others and communicating with an impactful expression; overall leading to responsible, caring, compassionate and contributing citizens working towards the progress, prosperity, and peace of the society at large.

Mission- "Vision without action is a daydream. Action without vision is a nightmare." RIHS envisages all its students to realize their true potential and prepare them to face every aspect of life by

1. Building an educational community of individual achievement and collective excellence.
2. Continuously adding value to its curriculum in order to equip them with the required Knowledge, Skills & Values and enlighten their minds and souls.
3. Carving globally awakened citizens through inquiry-based pedagogy and collaborative learning.
4. Providing exposure to latest technology and harvesting their innate talent so as to make them proficient in not only problem solving and technology but to master the talent of making technology their slave.
5. Providing them a liberal and diverse environment that nurtures creativity.
6. Providing freedom and space for individual expression enabling them to become self-reliant, self-motivated and confident human beings.
7. Promoting global-mindedness, peace, and friendship through exchange programs and interaction with organizations and universities from around the world.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

RIHS, Bhograi has been flourished by the witty and dynamic leadership of the Governing Body of the institution which has been constituted in accordance with the guidelines of the government of Odisha. As per the Odisha Education Act 1969, there is Chairman of the Governing Body who is highest decision making authority. Further, the principal-cum-Secretary as the chief executive of the governing body manages everything in the college in consultation with governing body. But, practically for convenience of smooth functioning of the college Principal manages everything. Principal through his deep insight constituted Staff Council which is formed taking HODs of all the 14 UG departments and 2 PG departments. Staff Council manages all the academic affairs by which quality academic atmosphere is guaranteed. Further, expecting rigorous academic exercises the principal assigned a faculty member as Academic Bursar who takes care of the academic activity. Further, the principal assigned a faculty member as Administrative Bursar expecting to have a strong and well managed administrative background of the college. Head clerk of the college works in consultation with Administrative Bursar. A faculty member is assigned as AccountBursar to look after the financial affairs of the college in consultation with the principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Aligning itself with the objective of the state to ensure education for all, RIHS, Bhograistrives to integrate the objective into its culture and its decision-making processes. For this it has been popularised, well known and reputed educational institution in Odisha. Every near about 10000 applications are received for admission into the various programmers of RIHS. Therefore admissions at RIHS is a matter of the highest priority. To explore all options and possibilities for fulfilling student expectations, the admissions process, which is completely online, is coordinated by Admission Committeesupported by the Advisory Committee, the Prospectus Committee, the Technical team etc.. The Admission

Committee lays out the action plan, on the advice of the Principal and organizes the workflow among the various units, ensures adequate staffing for timely execution of the plan, and acquires due budgetary support for the entire admission process, from the issuing of advertisements in the public domain to the assigning of subjects to the candidates based on merit.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Academic and Administrative governance of RIHS, Bhograi is regulated under the provision of Odisha Education Act 1969, its amendments and The Odisha Education (Establishment, Recognition and Management of Private Colleges) Amendment Rules, 2020. The finance management of the RIHS is governed by the Odisha NonGovt. College Accounts Manual as amended from time to time. The appointment to the teaching posts are done by Governing Body under the recommendation of government of Odisha, Also, State Selection Board of Government of Odisha recommends for the appointment of teachers in RIHS, Bhograi. The appointment to the non-teaching posts are done by the Management/Governing body and Government. The service procedures, service rules, terms and conditions of service and the benefits are governed by the concerned laws. . The Governing Body of the college plans for infrastructure development considering the proposal of IQAC and other key committees for quality education in the campus.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in

A. All of the above

**areas of operation Administration Finance and
Accounts Student Admission and Support
Examination**

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Each teaching faculty of the RIHS College submits the annual performance report in the PBAS (Performance Based Appraisal System) format as recommended by the Govt. in its regulation on "Minimum qualification for Appointment of Teachers and other Academic Staff in Colleges and Measures for the Maintenance of Standards in Higher Education" as amended from time to time. All information on the academic, research, and administrative achievements of a faculty are mentioned in the report and the same are compiled for publication of the annual report. The RIHS College maintains the confidential record of each employee and the service books are updated as and when required. The RIHS College employees enjoy all the leave and service benefits as well as the welfare measures as reflected in the Odisha Non-Govt. College Act and Statute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

05

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution follows the guidelines of the governeemnt of Odisha so far performance appraisal of the teaching and non teaching staff. The teaching and non teaching staffs submittheir performance appraisal report(PAR) details on HRMS website. Thehead of the institution also makes the Annual Confidential Report of each employee considering their exellenceis, experiences and contributions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

An internal audit committee with 3 mebers has been constituted by the principal -cum- secretary of the institution in order to exercise the internal control on day to day financial transation of the institution.Further, an accountant has been assined to record the day to day financial transaction of the college and afaculty member in the name of Account Bursar has been assigned to verify the financial transation to make the records error free.External audit is conducted as per the state government guideliines through Chartted Firm as selected by the Government of Odisha in the financial year 2021-22. The concerned chartered firm gives the report

to the district local fund audit for its approval.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The principal of the institution has constituted different committees with certain faculties like construction committee, internal audit committee, purchase committee etc in order to make proper mobilisation and utilisation of resorces which is available from the stake holders of the institution. With the help of said committees different strategies are adopted as follows:

1. Organising different student welfare programme through NSS, YRC, Scouts and Guides, NCC etc..
2. Provision to help poor students through SSG.
3. Purchase of books(texbooks and refernce books), journals, magazines, newspapers,ILMS software (e-granthalaya) for the benefit of the students.
4. Utilization of funds for new construction, renovation of infrastructure, colouring etc..

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of the college has incessantly tried to contribute by chalking out innovativestrategies, plans and their execution in consultation with principal as below:

1. It chalkedout plans of action in the beginning of academic session 2021-22 for the academic development of the students and teachers.
2. It arranged different programme for enhancement of knowledge of the teachers. On dtd. 26/07/2021 it organised an orientation programme on "Equipment Management and Advanced Pedagogical Technique of 21st Century" for the teachers.
3. It also organises the programmes in collaboration with Career Counselling Cell and other departments.
4. It organised quality enhancement programme for non teaching staffs. On 23/09/2021 it organised a programme on "Behaviour during Interaction with Teachers and Students" for non-teaching staffs.
5. It planned and organised numbers of during the year in collaboration with departments of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC. The IQAC proposed plan of action for proper and speedy delivery of quality education to the students. To check proper implementation and quality expected outcome it reviewed in the end of the academic session. It has also made student satisfaction survey to know the satisfaction level of the students, teachers and other stake holders about the teaching learning process, structures, methodologies of operations and learning outcomes and quality of delivery of education on behalf of the college. Further, it had collected, analysed and suggested for plans, strategies and course of action to improve the quality delivery of quality education to the students in the next academic session.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

'Education is the most powerful weapon which you can use to change the world'. This quote of Nelson Mandela is religiously followed and practised in this institution. The syllabus and curriculum followed in the session depicts several gender equity issues which experienced in working places as well as at home. The college has introduced CBCS syllabus in which "Ethics and Values" and "Yuva Shanskar" classes are taken to promote gender equality among the students.

There are various steps that the institution practices to promote gender equity-

1. Sensitizing teachers and students about the importance of gender equality.
2. A vigilant committee has installed to be vigilant during study hours.
3. While designing Syllabus and Add-on courses, gender equity has also been taken care of.
4. Girls and Boys are allowed to express their views and disagreements in an open grievance cell.
5. It is mandatory to use gender neutral language while taking classes.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college pays significant emphasis to maintain a clean and green campus, for which the departments and NSS bureau periodically undertakes Swaccha Bharat Abhiyan and clean campus initiatives. The college also encourages using eco-friendly materials in seminars, conferences, workshops, and other activities. Further, all the guests are presented with saplings in the beginning of the meetings. Plastic bags with single use are prohibited in the campus.

Degradable and non-degradable solid trash is collected in different dustbins that are put in key areas of offices, and departments before being picked up by the sweepers.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

<p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p> <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping 	<p>A. Any 4 or All of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="76 564 550 631">File Description</th> <th data-bbox="550 564 1476 631">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 631 550 734">Geo tagged photos / videos of the facilities</td> <td data-bbox="550 631 1476 734" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="76 734 550 878">Various policy documents / decisions circulated for implementation</td> <td data-bbox="550 734 1476 878" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="76 878 550 945">Any other relevant documents</td> <td data-bbox="550 878 1476 945" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photos / videos of the facilities	View File	Various policy documents / decisions circulated for implementation	No File Uploaded	Any other relevant documents	No File Uploaded			
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Geo tagged photos / videos of the facilities	View File										
Various policy documents / decisions circulated for implementation	No File Uploaded										
Any other relevant documents	No File Uploaded										
<p>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</p>											
<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>B. Any 3 of the above</p>										
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Any other relevant information	No File Uploaded										
<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and</p>	<p>A. Any 4 or all of the above</p>										

facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has earned the right to write its glory by promoting the cultural, regional, linguistic, communal, and socio-economic diversities to create tolerance and harmony among the students. Local festivals and national festivals are observed with the active participation of students across the streams. As the college has established at the heart of culturally enriched land, it produces "Swarnarenu" a yearly magazine to deliver its cultural magna carta. The NSS and Bharat Scouts and Guides have discharged many valiant social drives to sensitize local issues prevailing in society. The constant, selfless, and secular efforts maintain a sustainable ecosystem for its stakeholders across caste and faith. As a result, the institution never faced any communal disturbances in its campus.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitutional obligations: Values, rights, duties, and responsibilities of citizens are well abided by the students at the start of the first semester in an orientation programme. In maintaining conducive environment, college publishes all rules and regulations in the college calendar. All the students are required to sign anti ragging undertakings when they join the institute. In order to inculcate students to be good citizen, various programmes like National Youth Day, National Unit Day, and Vigilance Day have been organised with full enthusiasm.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college has paid homage to the rich cultural heritage of this

land by celebrating its tangible and intangible heritage like Nila Parva of Lord Chandaneswar temple where volunteers of Bharat Scouts and Guides chuffed with full social responsibility. The institution has a tradition of celebrating the following national and international festivals with great vigour and spirit.

Republic Day (26th January)

Independence Day (15th August)

Utkal Divas (01April)

International Labour Day (01 May)

International Yoga Day (21 June)

Independence Day (15th August)

International Literacy Day (08 September)

Gandhi Jayanti (02nd October)

National Unity Day (31st October)

Vigilance Awareness Week (27th October to 02 October)

National Education Day (11th November)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I: Personalized Mentor Assistance to Slow Learners

Context: Students require individualized support and encouragement for their academic, extracurricular, and athletic endeavors. They

also require individual care. These requirements are met by this method.

Practice:Academic requirements of slow learners are taken care of through expensive remedial tutoring. Impulses like awards from the council and old scholars, redundant work like projects and assignments are given to academically bright scholars. Healthy inter-personal relationship prevails between preceptors and scholars because of the Mentor system. Rescheduling the college class timing according to the students to take part in the other career effective short term course.

Best Practice II:Community Reach Programmes in College Campus and in the Local Area

Context:Students from the department zoology are well-positioned to work with families and communities to promote healthy living. This practice benefits the neighborhood as well as enables kids to develop personally through volunteer work.

Practice:Need-based community development initiatives are organized through an active dialogue involving schoolchildren, their parents, local women's groups, the institution's personnel, and its students. Through a thorough anthropometrics process of communication, baseline information on nutritional status is gathered.

File Description	Documents
Best practices in the Institutional website	http://www.rihsbhograi.org/best_practices.php
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Established in 1980, Rural Institute of Higher Studies, Bhograi embodies the educational aspirations of its students. Since its birth, the institution has been facilitating everything possible to accelerate the academic excellence of its own. The library is a vital component of this institution which has its marquee by dished out library automation and digitalisation. Keeping eyes on the globalisation and rigorous use of ICT in educational institutions,

R.I.H.S., Bhograi tried its best to make the library automated and digitalised. From the session 2016-17, it has started its journey of automation of library with the active assistance of National Informative Centre, Bhubaneswar. Under the guidance of the Technical Director of NIC, the library personnel uploaded near about 14000 books in e- Granthalaya version- 3 Software. Further, the identity cum library card, which is issued to the students, is bar-coded. It also issued and returned the book through the computer. In this way, automation of the library was finished by the session 2020-21. Further, to cater the needs of students so far accession to other libraries, and digital libraries through web are concerned, it has been successful to hoist the library website as cloud hoisting.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Expansion of physical infrastructure including departmental building.
2. Opening of P.G courses in Political Science and Education.
3. MOUs will be signed to address multidimensional issues.
4. Steps to be taken to add more ICT class rooms.
5. Attracting more number of alumni through Mo College (My College) portal.